

## PRIVACY STATEMENT RELATIONSHIPS

Van Traa Advocaten N.V. is a provider of legal services to mainly medium-sized and large companies. We strive to have our privacy policy provide you with clear information about what personal data we use, and how we use and protect this personal information. By personal data we mean data that provides information about an individual person, such as contact details, but also financial data or data about other privacy-sensitive matters.

We only collect personal data if we perform an assignment for you, or if you visit our office or our website. We mainly use personal data to carry out the assignment for you. If we process personal data, we always do so carefully and in accordance with the law and our privacy policy. The basic principles of our internal policy are the following:

We only use the data for the purpose for which we collected it, such as performance of an assignment, relationship management, client administration and marketing.

We do not collect, use and store more data than necessary to achieve the purpose for which we obtained the data and only if there is no other way to achieve the same purpose.

The more privacy-sensitive the information is, the less use we make of the data.

We only use the data for which there is a legal basis.

We take appropriate security measures against loss of or unauthorized access to personal data.

We will only provide your personal data to third parties if we receive sufficient safeguards for the protection of your data.

The processing of your personal data is kept by us in a processing register.

Van Traa Advocaten does not store your data any longer than is strictly necessary to realize the purposes for which your data is collected.

With companies that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data.

If you are under the impression that your data is not secure or if there are any indications of abuse, please contact Van Traa Advocaten; [info@vantraa.nl](mailto:info@vantraa.nl).

You always have the right to view, correct or delete personal data. You can send your request for inspection, correction or deletion to [makkinga@vantraa.nl](mailto:makkinga@vantraa.nl). You will receive a response from us within four weeks.